

Bartow Elementary Academy  
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<http://bartowacademy.polk-fl.net/>  
[www.facebook.com/beapta](http://www.facebook.com/beapta)  
<https://beapta.weebly.com/>

## BEA PTA - BOARD MEETING September 20<sup>th</sup>, 2018

Meeting was called to order at 8:00 am by Wendy Heath in the Media Center. There were 15 members in attendance.

### **Principal's Report – Dr. Tracy Nelson & Ms. Jasmar Bennett**

- September 26<sup>th</sup> is Bring your Dad to School Day.
  - Terrie Lobb will order a case of small-donuts. \$25 for case of 200 mini donuts.
  - Michelle Adams will pick up bottled water from Sam's.
  - Ms. Bennett will receive RSVP's by Monday.
  - Event ideas:
    - Ms. Bennett is looking into getting a speaker.
    - Photo props – PTA would pay for supplies.
    - Volunteers taking pictures.
- November 9<sup>th</sup> is Veterans Day program.
  - Students will do a clap out.
  - Reception in garden.
  - Requesting the BHS band to play.
- BEA is an "A" school. (Has maintained since 1999.)
  - If BEA makes an "A" the 2018-2019 school year, it will be the 20<sup>th</sup> consecutive year being an "A" school.
  - Hope to plan a celebration next Fall.

### **President's Report – Wendy Heath**

- Motion to approve the April minutes – Tiffany Bilbrey, 2<sup>nd</sup> – Terrie Lobb. Approved by board.
- Kindergarten – requesting \$450 to renew ESGI program.
  - Ms. Bennett will check into this for more information.
- New printers were approved for 2 Kindergarten teachers.

### **Treasurer's Report – Kelly Spezzano and Sherri Little (assistant)**

- Balance in August, 2018
  - \$11,419.49 (checking)
  - \$1,591.16 (savings)

### **Financial action for the month of August, 2018**

- Expenses - \$4,616.78
  - Fall Teacher Disbursement: \$1384.87
  - Car Tags: \$299.80
  - PTA Dues: \$245.00
  - School Supplies: \$1,974.98
  - Awards and Recognition (FSA Shirts): \$407.40
  - General PTA Supplies: \$118.98
  - Hospitality (BTS Teacher Breakfast): \$185.75

- Income - \$7,505.50
  - PTA Membership Dues: \$540.50
  - Dollar Denim: \$5,114.00
  - Booster Sponsorship: \$1,450.00
  - Magnets: \$15.00
  - Swap Shop: \$333.00
  - School Supplies: \$53.00
- Current Balance 09/20/2018
  - Checking: \$10,918.52
  - Savings: \$1591.16
- Request: 2<sup>nd</sup> grade has requested Scholastic subscription.
  - Discussion tabled.
- Kelly met with Polk County PTA Council VP, Laurie Busey.
  - PTA can no longer give cash or gift cards to staff.
    - Must be a tangible item purchase.
  - Cannot use PTA funds to benefit one person or one group of people. Must benefit school as a whole. Revisit TOY, SPARK, Secretaries Day, Christmas, etc.
  - Ideas – new teacher polo, Amazon wish list, per grade level gift, etc.

#### **Fundraising – Melissa Witmer, Ann Matteson and Mychele Jenkins**

- Fall Fest is scheduled for Friday, November 16<sup>th</sup>.
  - Prizes have been ordered.
  - Requesting room parents. (every class has a booth)
    - Man booth
    - Decorate booth and Penny Jar.
    - Make poster promoting booth.
  - Booths are set up in the am. Ready for students by 11:30.
    - Noon – 5:00. Clean up until 5:30.
  - Two top prizes this year – K-2, 3-5.

#### **Special Events: Terri Lobb & Keri Nelson**

- Movie Night – Teachers have flyers to send home.
  - September 28<sup>th</sup> (4<sup>th</sup> Friday)
    - September - Secret Life of Pets
    - October - Monster Inc.
    - Free popcorn (BEA pays \$100 sponsorship.)
- Other event ideas? Please let Terri know.

#### **Communications Secretary/Volunteer Coordinator – Tiffany Bilbrey**

- Volunteer renewals. \$25 by November 1<sup>st</sup>. \$40 afterwards. Must renew every 5 years.
- Beef's – Raised \$188. (spirit night)
- October spirit night is Marcos. – October 3<sup>rd</sup>.
- Upcoming Spirit Nights for 2018-2019
  - Beef's – January 9<sup>th</sup> from 6-10 pm.
  - Marco's – October 3<sup>rd</sup>, February 6<sup>th</sup>, and May 1<sup>st</sup>, All Day.
  - Dairy Queen – November 7<sup>th</sup> and March 6<sup>th</sup> – 4-8 pm.
  - Curly Tails – December 5<sup>th</sup> and April 3<sup>rd</sup> – 3-8 pm.

#### **School Supplies and STEM/Garden Liaison – Kelly Spezzano & Diane Hancock (garden contact)**

- Map/design – Kelly created a sample map of the garden with suggestions for Saturday workdays, grade level designated areas, decorative signs for grade level areas, and possibly invite the Bartow Garden Club at the end of the school year to award ribbons for specific beatifications to space.

**Uniform Swap Shop/Holiday Shop: Tiffany Bilbrey**

- Fully stocked.
- No new sales.

**Membership & Booster – Stephanie Radford & Noemi Alfaro**

- Currently at 80 members.
  - Doing another round for parents and staff.
  - Promote to BEA staff. (award for 100% membership)
- Membership
  - \$6.00 per person. \$3.50 designated for state PTA organization and the rest to BEA PTA.
    - Classroom with most membership gets an incentive party.

**Hospitality: Michelle Adams & Talesha Clements**

**Old/New Business**

**The next PTA Board Meeting is scheduled for October 18<sup>th</sup> at 8am in the Cafeteria.**

**Meeting adjourned at 9:05 am by Wendy Heath.**

**Members attended:**

Wendy Heath  
Michelle Adams  
Noemi Alfaro  
Jasmar Bennett  
Tiffany Bilbrey  
Fraenda Carter  
Charissa Kesler  
Sherri Little

Terrie Lobb  
Ann Matteson  
Elsa Migone  
Kelly Spezzano  
Melissa Witmer  
Celene Ramiret  
Shari Wolfe