

Bartow Elementary Academy
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Bartow, FL 33830



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BEA PTA - BOARD MEETING November 13th, 2018

Meeting was called to order at 8:00 am by Wendy Heath in the Media Center. There were 14 members in attendance.

Principal's Report – Dr. Tracy Nelson & Ms. Jasmal Bennett

- Security items requested for campus.
 - Security buckets (lock down kits) for each classroom. Snacks, blankets, batteries, Band-Aids, etc.
 - \$3890.75 (pull from principal's fund, Spirit night funds, funds request?)
 - Will revisit following Fall Fest.
 - Cameras on campus – SAC is purchasing. (\$3932)
- Tutoring is moving ahead.
 - STAR testing again in December.
- Master schedule is being revised to work with struggling students.
 - 10 staff members on committee.
 - Teachers will no longer have planning time during the 50 minutes of computer lab each week.
 - During technology time – classroom teacher remains in computer lab, along with one person from the committee, and work with small groups of students. Students not needing extra support will work on computers.
 - Parental/family support is down. Incomplete homework, no signatures, not meeting rules/expectations, etc.
 - Encourage parents to check grades in Focus.
 - Portfolio night expectations.
 - Super and good citizen.
- Career Day
 - Wednesday, November 14th
 - Professionals coming to speak in classrooms.
 - Providing light breakfast 7:15 – 7:50.
 - 8:00-10:00 am – in classrooms
- Polar Express
 - Tuesday, December 18th
 - 5:30-7:30 pm
 -
- Student led portfolio night
 - January 17th, 2019
 - 3:30 – 5:30 pm
 - Talesha is checking on a possible light box dinner for teachers.

President's Report – Wendy Heath

- Motion to approve the October minutes – Ann Matteson, 2nd – Tiffany Bilbrey. Approved by board.
- Email votes approved-
 - New curtains for nurses office
 - Printer for Mrs. Wolfe
 - Photo booth for Polar Express Night

- Per county – we're in 100% compliant with PTA.

Treasurer's Report – Kelly Spezzano and Sherri Little (assistant)

- See attached for complete financial report.
- October overview:
 - Total income: \$3483.39
 - Total expenses: \$1444.83
 - Current balance: \$15,133.79
 - Savings: \$1591.37

Fundraising – Melissa Witmer, Ann Matteson and Mychele Jenkins

- Fall Fest is scheduled for Friday, November 16th.
 - Penny Jar – have already raised \$2500.
 - Ends at 11:00 am on Thursday.
 - Volunteer and ticket booth will be in the middle of the PE field.
 - Need UA and HS students to help with clean up at 5:00.
 - Email going out to room parents to see if additional volunteers are needed.
 - Every child will get a bag for tickets and goodies.
 - Thursday - help needed for ticket bags and water.
 - Details will be sent out on GroupMe.
 - Friday am – help needed to deliver tickets to classrooms.

Special Events: Terri Lobb & Keri Nelson

- Next BEA sponsored movie night.
 - November 30th (5th Friday)
 - The Santa Clause
 - Free popcorn (BEA pays \$100 sponsorship.)

Communications Secretary/Volunteer Coordinator – Tiffany Bilbrey

- Make sure to sign up to work Holiday Shop. (last week of November)
 - Set up is Thursday, Nov. 15th
 - SignUp Genius
 - Facebook
- November Spirit night at Dairy Queen
 - Raised \$145.25.
- Upcoming Spirit Nights for 2018-2019
 - Curly Tails – December 5th (stickers will go home that day) and April 3rd – 3-8 pm.
 - Beef's – January 9th from 6-10 pm.
 - Marco's – February 6th, and May 1st, All Day.
 - Dairy Queen – March 6th – 4-8 pm.
- Contacting Perkins for another possible fundraising opportunity.
 - For Mother's Day.

School Supplies and STEM/Garden Liaison – Kelly Spezzano & Diane Hancock (garden contact)

- STEM lab has taken over Box Tops
 - Check from Box Tops should be coming in December.

Uniform Swap Shop/Holiday Shop: Tiffany Bilbrey

- Holiday shop –
 - November 15th set up on stage.
 - Need 12 tables and help with set up.
 - Open – November 26th – 30th
 - Make sure to sign up to work Holiday Shop.

- SignUp Genius
- Facebook

Membership & Booster – Stephanie Radford & Noemi Alfaro

- Final date for new membership – November 16th.
 - Promote to BEA staff to inform parents. (award for 100% membership)
- Membership
 - \$6.00 per person. \$3.50 goes to the state PTA organization and the rest to PTA.
 - Classroom with most membership will get a popcorn incentive party.

Hospitality: Michelle Adams & Talesha Clements

- Veteran’s Day event reception went very well.
- Pies/desserts for teachers. (Thanksgiving)
 - Thursday, November 15th.
 - Have all desserts at school no later than 9 am.
- Potluck staff luncheon on December 20th.
 - Sign up will be coming.
 - Teacher gift
 - Polo or oxford shirts
 - Form will go out to teachers for fit and size.

Old/New Business

The next PTA Board Meeting is scheduled for Thursday, January 17th at 8am in the Cafeteria.

Meeting adjourned at 9:16 am by Wendy Heath.

Members attended:

Wendy Heath	Elisa Migone
Noemi Alfaro	Ann Matteson
Jasmar Bennett	Tracy Nelson
Tiffany Bilbrey	Kelly Spezzano
Talesha Clements	Brittany Warren
Charissa Kesler	Melissa Witmer
Terrie Lobb	Shari Wolfe