

Bartow Elementary Academy  
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## BEA PTA - BOARD MEETING January 17<sup>th</sup>, 2019

Meeting was called to order at 8:00 am by Wendy Heath in the Media Center. There were 10 members in attendance.

### **Principal's Report – Dr. Tracy Nelson & Ms. Jasmar Bennett**

- Security buckets update
  - SAC is purchasing kits for classrooms.
- School Newsletter will be coming out soon.
- Citizenship assembly is Jan. 24<sup>th</sup>

### **President's Report – Wendy Heath**

- Motion to approve the November minutes – Noemi Alfaro, 2<sup>nd</sup> - Ann Matteson. Approved by board.
- Wendy needs help with Facebook. (updates, etc.)
  - Email her if you can help.
- Teacher shirts (Dec. gift) – teachers love them and are even requesting to purchase additional shirts.
- K & 1 are requesting a new iPad carts. (40 total iPads + carts)
  - Quote \$15,684.54 w/cases/carts/iPads (cases recommended by district)
  - Cost is \$14,926.14 if we purchase the cases separate from Amazon.
  - Looking into going forward with one cart now and one cart later. (20 iPads)
    - Motion for purchasing ½ of iPad request now and revisit purchasing the rest after the Walk-a-thon – Ann Matteson, 2<sup>nd</sup> – Terri Lobb.
- Fall Fest didn't bring in quite as much as projected. (around \$1000 lower)
  - Less corporate sponsors this year.

### **Treasurer's Report – Kelly Spezzano and Sherri Little (assistant)**

- See attached for complete financial report
- November/December overview:
  - Total income: \$20,155.22 (Nov.), \$56.75 (Dec.)
  - Total expenses: \$2671.79 (Nov.), \$9573.62 (Dec.)
  - Current balance: \$22,732.04
  - Savings: \$1591.58
- Curtains have been ordered for the clinic.
- Brain Pop – Ms. Bennett will check to see if the subscription is being renewed with all grade levels.

### **Fundraising – Melissa Witmer, Ann Matteson and Mychele Jenkins**

- Spring fundraiser - Walk-a-thon
  - Projected income \$8,500.
  - Date – March 22<sup>nd</sup> (Friday before Spring Break)
  - Focus is funds for technology.
    - Trek for Tech
  - Need to push for corporate sponsorship.

### **Special Events: Terri Lobb & Keri Nelson**

- Sweets with your sweetie
  - February 14<sup>th</sup>, 7 am.
  - Terri is checking with office regarding location and sign in process.
  - Selfie picture booths.
  - Donuts only (no fruit) – checking prices with Duncan Donuts & Wal-Mart.
  - Tiffany with check with Mrs. O’Cain about tables and chairs.
    - Set up tables the day before.
  - Terri will create a flyer and send to Tiffany and Wendy.
- Acts of Kindness week – will get information from Mrs. Crowley.
- Other event ideas? Please let Terri know.

### **Communications Secretary/Volunteer Coordinator – Tiffany Bilbrey**

- Volunteers - make sure to go to the school for new pictures and orientation.
  - Applications are now online only.
  - \$25 until the end of the year.
  - Tiffany is coordinating orientations.
- Upcoming Spirit Nights for 2018-2019
  - Marco’s – February 6<sup>th</sup> (early release) and May 1<sup>st</sup>, All Day.
  - Dairy Queen – March 6<sup>th</sup> – 4-8 pm.
- Spirit Night income
  - Curly Tails - \$250.00
  - Beefs - \$94.00

### **Uniform Swap Shop/Holiday Shop: Tiffany Bilbrey**

- Holiday shop –
  - \$1452.84 donated to Church Service Center, matched with Bartow Community Health
- Tiffany needs shirt hangers for uniform shop.
  - Swap shop has plenty of clothes. Call office to set up an appointment if you need items.

### **School Supplies and STEM/Garden Liaison – Kelly Spezzano & Diane Hancock (garden contact)**

- We Do robotics kits - Ms. Bard has \$800 in STEM money. Will need more to cover the rest of the kits.
- EduKit – requesting supply lists from the teachers.
  - Orders will start at Kindergarten Round-Up
  - Paper orders will close on May 25<sup>th</sup>.

### **Membership & Booster – Stephanie Radford & Noemi Alfaro**

- Membership popcorn party class winner – Mrs. Barnett’s class
  - 2<sup>nd</sup> place – Mrs. Emery’s class
  - Michelle will communicate with Mrs. Barnett to set up date.

### **Hospitality: Michelle Adams & Talesha Clements**

- Teacher luncheon update
  - Teachers really enjoyed luncheon.
- Portfolio night – teachers are getting a light dinner/snacks. (from break room)
- FSA Snacks
  - Michelle will get testing dates off calendar in office.
  - Snacks, mint and gallon water (w/small cups) for each class.

### **Old/New Business**

**The next PTA Board Meeting is scheduled for Thursday, January 21<sup>th</sup> at 8am in the Cafeteria.**

**Meeting adjourned at 9:38 am by Wendy Heath.**

**Members attended:**

Wendy Heath

Michelle Adams

Noemi Alfaro

Jasmar Bennett

Tiffany Bilbrey

Charissa Kesler

Terrie Lobb

Ann Matteson

Kelly Spezzano

Melissa Witmer