



Bartow Elementary Academy  
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## BEA PTA - BOARD MEETING October 21, 2021

Meeting was called to order at 8:15am by Michelle Adams via Zoom. There were 13 members in attendance.

### **President's Report – Michelle Adams**

- Motion to approve the September 16, 2021 minutes – 1<sup>st</sup> motion Wendy Heath, 2<sup>nd</sup> motion Vereuch Simmons. Approved by board.
- October PTA Dates:
  - 10/22 – Movie Night 7pm
  - 10/26 – Assemble candy at Michelle's house 10am
  - 10/29 – Story Book Character Day – 8:15am. Nikki Jones stated we can do candy stations on the field. The Story Book Character Parade would be from 8:15 – 10:15am. We will need volunteers to help.
- November PTA Dates:
  - 11/2 – No Uniform Day
  - 11/5 – Swap Shop
  - 11/10 – Veteran's Day
  - 11/16 – Spirit Night with Mulberry Ice Cream
  - 11/18 – Thanksgiving Teacher Desserts
  - 11/19 – Turkey Trot
  - Month of November – Can Food Drive – Advertisement and box to collect. Jessica Correll volunteered to decorate a box for the can food drive.
- Webinar PTA Training:
  - PTA should not be purchasing items that should be provided by the district such as curriculum and smart boards. Michelle mentioned to Ms. Jones that as a PTA we will help the school with whatever we can that meets the National PTA guidelines.

### **Principal's Report – Ms. Jones**

- Dr. Nelson was unable to attend the meeting due to another meeting conflict.
- 0 students & staff currently quarantined
- Students that come in close contact with someone that tests positive for COVID no longer has to quarantine if a parent signs a waiver.
- The District has hired a company called Medisource to help with contact tracing.
- The new parking lot has some maintenance issues that are being fixed thru the district. More details to come at a later date.
- 4<sup>th</sup> and 5<sup>th</sup> grades took the 1<sup>st</sup> Quarter Science tests.
- Dr. Nelson & Mrs. Jones did speak with Byan Warren at the district to help with the funding of the smart board for the new 2<sup>nd</sup> grade class and they are just waiting for a response from the district.

### **Treasurer's Report – Terrie Lobb**

- Motion to approve the Financial Report for September 2021 - 1<sup>st</sup> motion Jessica Correll, 2<sup>nd</sup> motion Wendy Heath. Approved by board.
  - Total Income YTD: \$8,275.65
  - Total expenses YTD: \$2,849.83
  - Current Checking balance: \$15,914.73
  - Savings: \$6,002.40
- We average \$30 a week right now for Dollar Denim.
- The funds in the savings account should be reallocated since the district should be providing funding for the purchase of the smart board for the 2<sup>nd</sup> grade class.
- Per the National PTA guidelines we need to provide 3 programs for every 1 fundraiser.
- We need to do a budget modification to add 3 movie nights for a total of \$300 to help meet this new program guideline.

### **Fundraising Report – Cristy Crews**

- Wendy Heath stated she would help the fundraising committee since Jennifer had to step back.
- 11/19 will be the Turkey trot. Dr. Nelson and Ms. Jones have agreed to wear a turkey costume.
- Flyer will be created for the incentives. We have free Wendy's frosty coupons to use as an incentive. It was mentioned to send home a turkey template for each child to create a turkey hat to wear the day of the Turkey Trot.

### **Hospitality: Sarah Mednick**

- Thanksgiving Teacher Desserts: November 18, 2021. Sign-up genius will be sent out.
- 11/10 Veteran's Day drive thru 8:15am – 9:00am. Mrs. Williams has agreed to make the specialty cookies and the PTA would just need to pay for the supplies which will run around \$25-30. Treat bags with Cookies will be passed out. Dr. Nelson will need to confirm the details.
- Teacher Christmas gift – Polo shirts. Affordable Screen Print will print them for a cost of \$22 per shirt. The Hospitality team is currently gathering sizes.

### **Swap Shop: Latisha Cook**

- November 4 volunteers will be helping clean out the closet.

### **Membership Report– Tonya Akwetey**

- Tonya thanked Mrs. Patty for helping with the admin teacher push for PTA memberships. We went from 22 to 34 facility complete forms.
- All the Kindergarten teachers completed the forms.
- Winner 1<sup>st</sup>-3<sup>rd</sup> grade – Emery, Lord and Hall all had 7 forms completed
- Winner 3<sup>rd</sup>-5<sup>th</sup> grade – Williams had 9 forms completed.

### **Communications Specialist – Wendy Heath**

- Wendy will create flyers for the events for PTA. We just need to get her all the information needed for the events.
- Flyers and advertise on Facebook:
  - No Uniform Day
  - Spirit Night with Mulberry Ice Cream – they have created a flyer
  - Turkey Trot
  - Can Food Drive

### **Old/New Business**

- Terrie mentioned to do an additional Spirit Night at 2 Crazy Nuts on 11/30. A vote was taken by the members in attendance and we agreed to do 2 spirit nights in November.
- Marcos's will be the 12/15 Spirit Night.

**The next PTA Board Meeting is scheduled for Thursday, November 18, 2021 at 8:15am. Michelle will see if this meeting can be on school ground since it is the same day as the Thanksgiving Teacher Dessert Day. More information to follow.**

**Meeting adjourned at 9:35am by Michelle Adams.**

**Members attended:**

- Michelle Adams, Terrie Lobb, Jessica Correll, Latisha Cook, Tonya Akwetey, Vereuch Simmons, Michelle Eddy, Nikki Jones, Talesha Clements, Trisha Mamani, Wendy Heath, Cristy Crews and Sarah Mednick